

Age Exchange Reminiscence Training
Venue: The Reminiscence Centre, 11 Blackheath Village, London SE3 9LA

Course Diary
2010

		£	Ref.
JANUARY			
Introduction to Reminiscence	25 Jan	115	10/01
Reminiscence in Dementia Care	26 & 27 Jan	210	10/02
How To Run a Reminiscence Group	28 Jan & 9 June	210	10/03
MARCH			
Introduction to Reminiscence	22 Mar	115	10/04
Recording Our Communities	23 Mar	115	10/05
Reminiscence and the Creative Arts	24 & 25 Mar	210	10/06
JUNE			
Introduction to Reminiscence	7 June	115	10/07
Reminiscence in Hospice Care	8 June	115	10/08
SEPTEMBER			
Introduction to Reminiscence	20 Sept	115	10/09
Reminiscence in Dementia Care	21 & 22 Sept	210	10/10
Dramatising Memories	23 Sept	115	10/11
How to Run a Reminiscence Group	24 Sept & 28 Jan 2011	210	10/12
Introduction to Reminiscence	27 Sept	115	10/13
Recording Our Communities	28 Sept	115	10/14
Reminiscence and the Creative Arts	29 & 30 Sept	210	10/15
Reminiscence in Hospice Care	1 Oct	115	10/16

Course fees include lunch and refreshments

BOOKING CONDITIONS

Please note that completion and return of this form to Age Exchange signifies your acceptance of the following booking conditions:

PAYMENT

The course fee is due on booking and should normally be made 30 days before the course takes place. It is very helpful if the course fee is sent with this form. Cheques should be made payable to Age Exchange Theatre Trust.

If you are attending a course and live in another country, you may prefer to pay by direct transfer into our account. Our bank account is at Barclays Bank, Blackheath, 16 Tranquil Vale, London, SE3 0AY. Sort Code: 20-49-81 Account No: 10104892. Swift Code BARC GB22. IBAN: GB12 BAR204981

CANCELLATION/POSTPONEMENT

Cancellation made within four weeks of the course date cannot be refunded unless we can fill your place. If you are unable to attend this course, you are welcome to substitute another participant from your organisation, but please let us know in advance. In some circumstances, we may be able to transfer your booking to a later course.

Age Exchange reserves the right to cancel or postpone any course. If we have to cancel a course, we will return your fee. If the course has to be postponed, we will offer you the choice of a refund or transfer to the postponed date.

Data Protection Act

We may use the information you give us on the booking form to send you details of Age Exchange training and events, and for our own research purposes. If you do not wish to receive any information from us, please tick the box.

Please return completed form to Age Exchange
11 Blackheath Village, London SE3 9LA
Tel. 020 8318 9105 Fax. 020 8318 0060
Email. training@age-exchange.org.uk

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Booking Form
2010

Name:

Address:

Postcode:

Email:

Telephone:

Please book me a place on the following training courses:

Course title	Date	Ref.	£

I enclose cheque for £ made payable to Age Exchange Theatre Trust Ltd
Or I wish to pay by credit card: please telephone Age Exchange +44 (0)20 8318 9105
Or please invoice my organisation:

Name:

Address:

Postcode:

Purchase order reference:

INFORMATION ABOUT COURSE TRAINEE
Please let us know any special dietary or other needs:

Please tell us about your work and what you hope to gain from the course:

Please return completed form to Age Exchange
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Email. training@age-exchange.org.uk